QAJUQTURVIK COMMUNITY FOOD CENTRE
A **Right To Food** Partner

CENTRE COMMUNAUTAIRE D'ALIMENTATION QAJUQTURVIK
Un partenaire de **Droit à l'alimentation**

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Qajuqturvik Community Food Centre is hiring Program Assistants

QCFC is seeking two full-time Program Assistants in the kitchen in the heart of Iqaluit. In conformance with Article 23 of the Nunavut Land Claims Agreement, preference will be given to Inuit applicants. Housing is not available.

Program Assistant Job Description

With the support of the Kitchen Manager and the rest of the staff, the Program Assistant is responsible for a wide range of tasks centred in the kitchen that will vary over the course of the development of the Qajuqturvik Community Food Centre. The Program Assistant will be responsible for:

- Helping the Kitchen Manager to cook and serve the Community Meal;
- Helping the Kitchen Manager with meal service, food boxes, and other food access programs;
- Attending meetings as required;
- Maintaining a professional standard of conduct, and communicating positively with all people at QCFC;
- Promoting a culture of health and safety in the organization; and,
- Upholding and promoting QCFC values in the community

Compensation

- $25.75/hour and higher, depending on experience
- $2500 Annual Inuktut bilingual bonus ($1.28/hour)
- Full health and dental benefits (employer-paid premiums)
- Up to 6% matching RRSP or TFSA
- 3 weeks annual vacation, increasing each year of steady employment
- 5 days paid Indigenous cultural leave
- 1 week paid leave during Christmas closure
- Paid sick days, accruing a 1 day per month

Qajuqturvik Community Food Centre (QCFC) is a registered charity that strives to strengthen health, belonging and food sovereignty in Iqaluit. QCFC works in partnership with Right to Food. Community Food Centres are places where people come together to cook, share, and advocate for good food. For more information, visit qajuqturvik.ca or righttofood.ca

Board of Directors: Jessica Hale, Jane Tagak, Curtis Mesher, Leigh Ann Phillips, Alison Crowe
655 Mattaaq, Iqaluit NU, X0A 3H0 info@qajuqturvik.ca 867-979-4863
www.qajuqturvik.ca Registered Charity #810143925RR0001

To apply, email your resume and cover letter to info@qajuqturvik.ca

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